

WINCHMORE SCHOOL

Careers Programme

A WHOLE SCHOOL APPROACH

Contact

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General Information

At Winchmore School we aim to support and equip students with the knowledge, skills and understanding to make appropriate choices for their future career pathways. We aim to ensure that our Careers programme is both planned and progressive and that from Year 7 students are supported and encouraged to build individual skills and knowledge. We aim to encourage pupils to make good choices and understand what they need to do to reach their goals. It is important that at Winchmore School, our Careers Programme has a whole school approach.

The Careers Programme aims to contribute to the development of pupils through:-

- increasing their awareness of their present and future choices
- providing each student with individual, impartial careers advice
- providing opportunities for students to discuss choices with outside providers including employers and employees
- enhancing students skills in dealing with transitions
- enabling students to access to Higher Education
- developing students employability
- improving students key skills
- contributing to raising students achievement and motivation
- providing information to enable parents and carers to support students when making pathway choices

Key Stage Support

Students need to make informed decisions at various key stages whilst at Winchmore School and also understand the relevance of their choices and how these can impact on their futures. It

is also important that parents and carers have access to information and guidance to help support our students with these next step decisions.

The key stages for making informed choices are

Year 9	GCSE Options
Year 11	Post 16 Options
Year 12	Progression from Level 2 pathway
Year 13	Post 18 Options

The role of the Careers team is to work with students, parents and carers, and staff to ensure that all our students form a realistic and positive view of their capabilities and that they are prepared to meet the challenges they will face.

One to One Careers Guidance

The Careers Adviser is based in school.

All Year 11 students will all have a one to one appointment with the Careers Adviser scheduled between September and February. Students will be notified in advance of the appointment and students are expected to attend the appointment on time. Parents and carers are also welcome to attend these appointments.

Year 9 students are offered the option to take part in a Careers focus group in January, to discuss careers choices prior to the Year 9 Options Evening.

All Year 12 students on the Level 2 pathway will be offered appointments throughout the academic year and again parents and carers are welcome to attend these appointments should they wish.

Year 12 and 13 students have the option of an appointment with the Careers Adviser and these appointments should be booked by the students with the staff in the Careers Office

Attendance at school events

The Careers team will be available at the following events to offer advice and information to parents and carers.

- Year 9 Options Evening
- Parent/Carer Information evenings

- Sixth form Open Evening
- A level results day
- GCSE results day
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Drop In Sessions

These are available on Tuesday and Wednesday for students wishing to discuss any issues with career choices. Some lunchtime sessions will be dedicated to completing college applications

The Careers Office office is situated near the Library

Resources

We have access to a variety of web-based careers platforms and resources that enable students to access further information, support and guidance online.

The Careers library is well stocked and continually updated and students are able to access all the information they require at lunchtime and after school.

Events

A number of events are organised throughout the academic year to support students with their Careers choices.

Careers Form Time Online Sessions

A programme of Careers related topics is delivered to all Year groups on a fortnightly basis.

Provider Access

Representatives from Universities, colleges, sixth form colleges, apprenticeship providers and employers are invited into school to participate in a number of school events to make sure that our students are making the right choices for their future pathways. Providers information about virtual events such as Open Days, is also made available for students, parents and carers where applicable.

Work Experience

We offer each student a range of opportunities to understand the developments in the world of work and work experience is an important part of our programme.

At Winchmore School students have two opportunities to experience a work placement as part of their school timetable

Year 10 students have work experience for one week at the end of April/ beginning of May..

Year 12 students have work experience for one week in July.

Support for Sixth Form Students

There is a comprehensive team of staff at Winchmore School dedicated to supporting our sixth form students with their choices Post 18.

There are many opportunities in Key Stage 5 for the students to develop their interest in a subject by attending workshops, taster courses, lectures and by obtaining relevant work experience. Support is also offered with UCAS and Apprenticeship applications.

Students have the opportunity to take part in a number of sector specific Societies with regular meetings and outside speakers.

Students can access the school's Careers Adviser for further impartial advice and assistance in one to one sessions.

Programme to be reviewed July 2026