

Subject - KS5

Subject -

	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Year 12	<p>Introduction: Unit 1The Business Environment</p> <p>LO1: Understand different types of businesses and their objectives</p> <p>LO2:Understand how the functional areas work together to support the activities of businesses</p> <p>LO3:Understand the effect that different organisational structures have on how businesses operate</p> <p>LO4: Be able to use financial information to check the financial health of business</p> <p>LO5: Understand the relationship between businesses and stakeholders</p>	<p>Unit 1:The Business Environment</p> <p>LO6: Understand the external influences and constraints on businesses and how businesses could respond</p> <p>LO7:Understand why businesses plan</p> <p>LO8: Be able to assess the performance of businesses</p>	<p>Unit 1 External Exam</p> <p>Introduction:Unit 2 Working in Business</p> <p>LO1: Understand protocols to be followed when working in business</p> <p>LO2: Understand factors that influence the arrangement of business meeting</p> <p>LO3: Be able to use business documents</p>	<p>Unit 2 Working in Business</p> <p>LO4: Be able to prioritise business tasks.</p> <p>LO5: Understand how to communicate with stakeholders</p> <p>Exam of unit internal assessment</p>	<p>Unit 1 Retake Exam and Unit 2 External Exam</p> <p>Unit 11 Accounting Concepts (Externally moderated)</p> <p>LO1: Understand why businesses keep accurate accounting records</p> <p>LO2: Be able to use the accounting equation</p> <p>LO3: Be able to prepare the principal documents in business transactions</p> <p>LO4: Be able to use basic double-entry bookkeeping to prepare a trial balance</p> <p>LO5: Be able to reconcile a cash book with a bank statement</p>	<p>Unit 11 Accounting Concepts (Externally moderated)</p> <p>LO3: Be able to prepare the principal documents in business transactions</p> <p>LO4: Be able to use basic double-entry bookkeeping to prepare a trial balance</p> <p>LO5: Be able to reconcile a cash book with a bank statement</p>

Year 13	Unit 11 Accounting Concepts Internal Moderation of assignments	Unit 4:Customers & Communication (Externally moderated) LO1 understand who customers are and their importance to business LO2 understand how to communicate with customers LO3 be able to establish a rapport with customers through non-verbal and verbal communication	LO4 be able to convey messages for business purposes LO5 Know the constraints and issues that affect the sharing, storing and use of information for business communication.	Unit 5 Marketing & Market Research (Externally Moderated) LO3: be able to carry out market research for business LO4: be able to validate and present market research findings Unit 5 Marketing & Market Research (Externally Moderated) LO1: understand the role of marketing in businesses LO2: know the constraints on marketing	Moderation of coursework units	Official Examinations Unit 1 & Unit 2