

DRAFT COVID-19 Winchmore School Home School Agreement March 2021

'Keeping Everybody Safe'

- **This addendum to the current Winchmore School Home School Agreement aims to help reduce the risk of Covid infection and keep everybody safe.**
- **Anti-social behaviour, though never acceptable, is extremely serious under COVID 19 conditions. Please support each other by reporting to an adult, any suspicious behaviour, or behaviour felt to place others at risk.**
- **Internal Exclusion and the Remove Room will not be in operation at Winchmore**
- **It is important that everybody understands that students are highly likely to be excluded (sent home) from school for failure to follow expectations.**

As a large comprehensive school, Winchmore School will:

- Provide an environment which has been risk assessed in response to the COVID-19 infection
- Will talk to and train students about good hand washing and sanitising
- Share the completed risk assessment on the school website
- Continue to follow usual expectations and routines, and adhere to new routines such as the wearing of face coverings and lateral flow device testing, relating to Covid 19, as set out by the government, as much as we reasonably can
- Utilise staff across the school effectively to ensure that as many students as possible can attend school
- Will take a register when students arrive at school and follow up any absences
- Will 'go all out' to provide a curriculum that meets students' well-being, mental health and academic needs
- Support students to feel safe, comfortable and happy when they are at school. This will include taking time to introduce them to changes in the environment and routines
- Encourage students to have a positive attitude towards returning to school
- Contact parents/carers if their child displays symptoms of being unwell
- Inform parents/carers if staff or children in their child's class' show symptoms of COVID-19
- Have high expectations of students in their work and their behaviour, and have procedures in place to reinforce this
- Expect the normal school uniform to be worn, without the blazer, though trainers will be allowed
- Continue to communicate between home and school through email, telephone etc

As a parent and carer in order to help my child and support the school, I know and understand that:

- If my child or anyone in my household shows symptoms of COVID-19, I will not send them or any siblings to school. We will self-isolate for 10 days as a family. I will get them tested if possible and I will let the school know the results as soon as possible
- If my child, or another child in their class, shows symptoms of COVID-19 at school, I will collect my child from school immediately
- I am required to ensure that the school has updated emergency contact details
- The school will take a register when students arrive at school and will follow up any absences
- I will not come onto the school site unless I have been specifically requested to do so by a member of staff
- I will ensure my child will attend the school wearing the normal school uniform and I will ensure that clothes worn in school are clean and washed regularly
- My child must not bring any items into school apart from any relevant work, their pencil case with stationary equipment, a water bottle and nut-free snack and a school bag
- I will send my child to school with an effective face covering to wear in the classroom and on the corridors
- I will remind my child about social distancing rules and why these are so important
- My child will be engaging with their online remote curriculum when they are not in school
- I will be asked to collect my child if they intentionally breach social distancing, putting others at greater risk
- Winchmore School has a high standard of behaviour and any students who do not follow expectations will be sent home. The school will not operate detentions or Internal Exclusion, so students who do not follow instructions will be sent home after only one warning. Parents/carers will be asked to collect their child or give permission for their child to be sent home. Students sent home will be required to have a meeting (E.g. on-line or telephone conference call) with parents and the Headteacher before they can return to school. Being sent home will be logged on a student's behaviour record. If a serious incident occurs then the school's serious incident process will be invoked with formal exclusions likely to follow.
- I will talk to, and train my child about good hand washing and sanitising

As a Winchmore school student, I know and understand that I will be required to:

- Arrive to school, on time, at my designated entrance gate
- Sanitise my hands with hand gel on entering the school building and entering my classroom
- At school I will wear the normal school uniform
- If I have PE or Dance, I will arrive to school in my PE kit, and complete the school day without changing into my school uniform
- Following the strict one-way system using the green arrows, I will walk directly to the classroom I have been assigned. I am not permitted to move around the building freely, or open any closed door
- I will remain in my Year and Class Bubble and only use the toilets and playgrounds attached to my bubble
- I will sanitise my hands on entering the classroom
- In my classroom, I will walk directly to my assigned desk. I must only sit at my assigned desk. I must not touch any desk assigned to another student or any equipment on a desk assigned to another student.
- I will stay at my desk space unless given permission to get up by the teacher
- I will only use my own equipment, which is kept in my desk space.
- I will not bring in to school any items apart from a face covering, a nut-free snack, a water bottle, and any relevant work.
- I will not attempt to make physical contact with any person
- I will keep to social distancing and other Covid rules at all times including wearing a face covering in the classroom and on the corridors
- I will follow the rules for hand sanitizing and for 'catch it – bin it – kill it' at all times. If I cough or sneeze, I will do so into a tissue, which I will then dispose of immediately. If I do not have a tissue I will cough or sneeze into my elbow and not into my hand. In all circumstances such as these I will always sanitise my hand afterwards
- I will sanitise my hands before and after eating and at any other points that require it
- If I use the toilet, (attached to my bubble) I will wash my hands with soap for at least 20 seconds, and I will sanitise my hands when I return to the classroom
- Under no circumstances will I deliberately and or unnecessarily perform actions associated with symptoms of COVID-19, for example, but not limited to, coughing and/or sneezing
- I realize that COVID-19 is a serious subject that can be very distressing. My approach to the subject will always be sensitive and considerate of the feelings of others
- I will drink only from my own water bottle
- I will immediately tell a member of staff / adult if I begin to feel unwell
- I will follow the normal school rules around treating others with kindness and respect
- I will follow instructions from any member of staff, at all times, first time and without question.
- I will follow classroom instructions and expectations extremely closely, particularly expectations relating to 'calling out', answering questions and shared activities, including discussion work
- I realise that these are unusual times and the school will not be having detentions or Internal Exclusion. In the unlikely event of my failing to follow instructions I understand that I will be sent home after only one warning. My parents/carers will be asked to collect me or they will give permission for me to be sent home. Should I be sent home under these circumstances, I will be required to attend a meeting (E.g. on-line or telephone conference call) with my parents and Headteacher, before I can return to school. Being sent home will be logged on my behaviour record. If a serious incident occurs then the school will follow the school's serious incident process and exclusions will be issued if necessary.
- At the end of the school day I will leave the school premises directly and without delay and go straight home. I will not meet in groups outside the houses of other students on my way to or from school