

What Is The 16-19 Bursary?

The 16-19 Bursary fund was introduced by the Government in order to support young people aged 16-19 in full time education who may face financial difficulties in participation, such as the costs of transport, books and equipment. The School has been allocated a fixed amount of money to administer as the 16-19 Bursary Fund for the academic year 2022–2023

There are three types of 16 to 19 bursaries:

Vulnerable Bursary of up to £1200 a year for young people in the following defined vulnerable groups:

- Students in care
- Students who are care leavers
- Students in receipt of income support or universal credit in their own right
- Students in receipt of Disability Living Allowance or Personal Independence Payments as well as Employment and Support Allowance or Universal Credit in their own right.

Discretionary bursary which can be made to students who face financial barriers to participation in education. Requests for assistance are individually assessed and awarded by the school

One-off discretionary payment (Hardship) for purchase of specific items to support a student's education that would otherwise be unaffordable.

Eligibility Criteria

To be eligible to receive a 16-19 bursary in the academic year 2022-2023, applicants must:

- Be aged over 16 and under 19
- Be in receipt of Free School Meals

Applications

Students in the defined **vulnerable groups** will need to complete an application form

Students who wish to apply for a **discretionary bursary** will need to complete an application form detailing the financial costs where assistance is required. Examples of costs where participation help may be provided are:

- Transport
- Books and Equipment
- Clothing to meet the sixth form dress code
- Field Trips and other course related costs
- Costs of attending university interviews and open days
- Free School Meals
- Exam Fees if applicable

Documentation will also be required to provide evidence of financial circumstances. Applications and supporting evidence will be treated confidentially.

Bursary Application Form

Paper copies are available from Ms Plaza, Sixth Form Administrative Officer in the Sixth Form Office.

Assessment Criteria & Payments

Each discretionary bursary application is assessed by senior members of staff.

Consideration is given to all circumstances with regard to the amounts requested and payments are based on assisting with the actual costs involved. Please bear in mind the School is allocated a set sum of money for the fund each academic year and disbursements have to be managed equitably.

Allocations will be made by Bank transfer to the students Bank account as half termly in arrears.

Conditions of Receiving A Bursary

Receipt of a bursary is conditional on the student meeting the following standards:

- Continuation with studies until the end of the academic year
- Adherence to the Sixth Form Agreement regarding attendance (minimum 96%), behaviour and deadlines. This document is signed by all students as they are enrolled in Year 12

Free School Meals Form

Paper copies are available from Ms Plaza, Sixth Form Administrative Officer, or you can apply online

<https://www.winchmore.enfield.sch.uk/ckfinder/userfiles/files/Parents/FREE%20SCHOOL%20MEAL%20APPLICATION%20FORM%20JUNE%202021.pdf>