



Winchmore School

learning to realise potential

Laburnum Grove • London N21 3HS • t: 020 8360 7773 e: office@winchmore.enfield.sch.uk • w: www.winchmore.enfield.sch.uk
Headteacher: Jim Owen

Dear Parents and Carers

Good attendance and punctuality are essential in allowing students to reach their full potential at Winchmore School, in fact research shows that there is a direct link between good attendance and punctuality and student academic progress and achievement.

We are therefore writing to you to inform you of our new late procedure for Years 7, 8, 9, 10, 11 students which will come into effect on Monday 31 October 2022 following the half term break.

Lesson 1 starts at 8:30am, students need to be in the school playground by 8:20am to enable them to get into the school building and to class on time. Please note that students should enter school through the Highfield Road or Firs Lane entrance, these gates shut at 8:30am. If students arrive after 8.30am they must enter the school via the Laburnum Grove entrance.

Students can start the day with a **free bagel breakfast** between 7:45am - 8:20am in the school's restaurant. In addition to the free breakfast students are able to purchase a cooked breakfast and other light refreshments at this time. This is an excellent opportunity for students to prepare themselves for the school day.

Students who are late to school on more than one occasion will be required to attend the Lunchtime Late Workshop. Students who do not attend this will be required to stay in school until 4:00pm on Friday (texts will be sent to inform parents of this on the Friday morning. Please make sure the school has your current mobile number).

We thank you for supporting us and working together to instil good working practices in our students. Your cooperation is greatly appreciated.

Yours faithfully

Mr S Higgs
Assistant Headteacher - Behaviour

365 days in a calendar year

...being in school at least 95% of the time (180 to 190 days)

